





3A.2 The proposal for the refurbishment of the Wolfson Teaching Laboratories in the School of Pharmacy, which had been approved by EMC at its last meeting, would be submitted to FC for approval in due course once further work had been undertaken.

**3B Guidance for faculties on the preparation of business cases to support submissions to EMC [EMC Min. 63.7, 5.6.13]**

***Noted:***

3B.1 Guidance for faculties on the preparation of business cases to support submissions

- There was also a need to improve institutional-level evaluation of School and Faculty plans to ensure that together they would enable UCL to meet its overall strategic objectives.

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should give consideration to the reputational implications of building design-related issues. The Director of Estates reminded EMC that an outline proposal for a peer review-based, design review panel had been submitted to the Committee at the end of last year. Since then, the opportunity had arisen for UCL to seek advice from CABE and they had been involved in the design of the New Student Centre. It was agreed that mechanisms for ensuring peer review of major projects should be kept under review. The Dean of the Faculty of the Built Environment noted that relevant colleagues from his Faculty would be willing to be consulted informally on project design issues.

**RESOLVED:**

- 5.4 That EMC welcome the report at EMC 1-2 (13-14).

**[ACTION: Andrew Grainger – to note]**

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| <b>Matters for Approval</b> |
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**6 CATERING CONTRACT REVIEW**

**Received:**

- 6.1 The above paper at EMC 1-4 (13-14), relating to the granting of a new contract for catering and hospitality services following the ending of the current contracts in January 2014.

**RESOLVED:**

- 6.2 That EMC approve the paper at EMC 1-4 (13-14).

**[ACTION: Andrew Grainger – to note]**

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| <b>Matters for Information</b> |
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**7 GOWER STREET HEAT AND POWER – SETTLEMENT OF DISPUTE**

**Noted:**

- 7.1 The above report at EMC 1-5 (13-14).

**8 HS2 AND EUSTON LOCAL PLAN REPRESENTATIONS**

**Noted:**

- 8.1 The above report at EMC 1-6 (13-14).

**9 ESTATES PORTFOLIO SERVICES**

***Noted:***

- 9.1 The above report at EMC 1-7 (13-14).

**10 CAPITAL PROJECTS DASHBOARD**

***Noted:***

- 10.1 The above report at EMC 1-8 (13-14).

**11 ESTATES APPROVAL COMMITTEE – MINUTES AND DECISIONS**

***Noted:***

- 11.1 Minutes of the most recent meeting of the EAC at EMC 1-9 (13-14).

**12 DATE OF NEXT MEETING**

***Noted:***

- 12.1 The next meeting will be on **Wednesday 30 October 2013** at **8.30am** in the **Council Room**.