

39.1 **Approved** – the Minutes of the HSC meeting held on 7 May 2019 [*HSC Min's 26-37, 07.05.19*].

40 **MATTERS ARISING FROM THE MINUTES**

[*PAPER 4-21 (18-19)*]

[see also 45.3 below]

40A **Updated report on Eating Spaces**

HSC Minute 32.4, 07/05/2019

43 **QUARTERLY PERFORMANCE REPORT**

[PAPER 4-24 (18-19)]

Ms Shirley Fantie (Safety Adviser) was in attendance for this item.

43.1 **Received** – the above paper.

43.2 The issue of non-compliance in relation to reporting incidents, undertaking DSE assessments and completing online training would be taken to PSLT for review at the earliest opportunity. **ACTION: Fiona Ryland**

43.3 The terms of reference for departmental safety committees would be shared with members of the committee. **ACTION: Hayley Ramsay**

43.4 The poor review rate for asbestos-related incidents illustrated in table 8 would be addressed. **ACTION: Francesca Fryer**

44 **LEGISLATION AND ENFORCEMENT AGENCIES UPDATE**

[PAPER 4-25 (18-19)]

44.1 **Received** – the above paper.

44.2 Details of the one student accommodation building on which work addressing cladding material was continuing would be provided for the trade unions. **ACTION: Francesca Fryer**

45 **OCCUPATIONAL HEALTH & WELLBEING UPDATE**

[PAPER 4-26 (18-19)]

Ms Karen Smith (Head of Wellbeing) was in attendance for this item.

HSC Minute 8.2, 02/11/2018

45.1 **Received** – the above report.

45.2 The report had previously been seen by the Human Resources Policy Committee. The question of how to monitor the number of Occupational Health & Wellbeing's recommendations being implemented by managers and how to improve the take-up rate was discussed.

45.3 Regarding the joint union and management .9(t)6(8()612(i612(i61243n612(i612(i61212.3()-3-

47 **ANY OTHER BUSINESS**

<p style="text-align: center;">Other matters for approval or information</p>

48 **DATES OF 2019-20 MEETINGS:**

48.1 24/10/19
28/01/20
30/04/20
28/07/20

all at 2.00 pm

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