Thursday 4th February 2021 at 2:00pm

Video-conferencing meeting via MS Teams

Dr Kathryn Walsh (Interim Chair); Professor Bas Aarts; Mr Jerry Allen; Dr Mark Altaweel; Dr Paul Ayris; Ms Karen Barnard; Mr Ileyas Benmouna; Professor David Bogle; Ms Jane Butler; Dr Martin Davies; Ms Claire Glen; Mr Dan Kelberman: Dr Jane Kinghorn; Ms Natasha Lewis; Professor Christoph Lindner; Mr Roger de Montfort; Mr Jim Onyemenam; Dr Anne Lane; Dr James Phillips; Professor David Price; Dr Rokia Raslan; Dr Amelia Roberts; Dr Karen Sergiou; Professor David Shipworth; Professor Alan Thompson; Professor Thomas Voit; Dr Sally Wilson

Professor Rachel Chambers
Professor David Lomas
Dr Rokia Raslan
Ms Rachel Port

14.1.   Dr Kathryn Walsh was Interim Chair of the Innovation and Enterprise Committee (IEC) following the recent retirement of

co-opted to the committee.

15.1.   No interests were declared.

16.1.   IEC approved the minutes of the meeting held on 8th October 2020 [Minutes 1-13, 2020-21].

17.1.   Arising from Minute 7, it was noted that the MyLearning Governance Board had agreed to make training mandatory for staff and doctroal students in relation to UCL's Disclosure of Conflicts and Declarations of Interest policy (see also Minute 19 below).

17.2.   Arising from Minute 9, significant progress had been made on the development of the Research and Innovation Support Transformer (RIST) and an update would be provided to the next IEC meeting.

17.3.   Arising from Minute 10, the interim UCL Innovation and Enterprise strategy had been shared with the Students' Union sabbatical officer members of IEC (see also Minute 18 below).

      launched on 1st December 2020. It could be accessed via: www.ucl.ac.uk/myhr.

c. Work was in progress to provide self-service compliance reporting to Vice-Provosts, Faculty Deans and Departmental Managers.

d. Interim reporting had been requested on the numbers for faculties and departments.

e. The associated online training module had also been developed and was launched

UCL was committed to participate in the "Development year" of the Knowledge Exchange Concordat (KEC) in which participating institutions would be required to carry out a self-evaluation process and generate an action plan (see also Minute 22 below).

The Knowledge Exchange Framework (KEF) results would be published in March 2021 and an institutional response from UCL was under preparation.

In response to the Covid-19 pandemic, the reporting deadlines for the Higher Education Innovation Fund (HEIF) annual monitoring statement had been pushed back and this would be considered at the next IEC meeting.

21.1.   Dr Martin Davies, Director for Business and Innovation Partnerships, introduced the slides on work on developing institutional partnerships with business and other partners (Paper 2-13 was tabled at the meeting and is issued with these Minutes). The key points made were:

a.   SMEs: Small and medium-sized enterprises (SMEs) were a major component of the UK economy and made up some 52% of UK private sector turnover and 60% of UK employment.

b.   SME's drove innovation rich sectors such as fintech; health, urban services, artificial intelligence (AI) and tended to be synonymous with London, and some, like AI, with UCL.

c.   SMEs provided employment opportunities for students and graduates.

d.   Relationships with SMEs were considered to be essential for collaborative Research & Development (R&D) programmes, and to reach into other regions.

e.   It was intended that information on work by UCL to continue to evolve a strategic approach to SME engagement be considered at the May meeting of IEC.

f.   Innovate UK: UCL Innovation and Enterprise was now a partner in the national programme called Innovate UK EDGE, that had evolved from the Enterprise Europe Network (EEN), that sought to help ambitious and innovative SMEs to grow.

g.   Funding had increased to £1.4million as part of the Covid-19 business support scheme for innovative companies.

h.   Being a partner would bring more R&D-oriented SMEs closer to UCL, which was likely to generate interest amongst UCL colleagues, while also supporting UCL companies.

i.   It would also allow UCL privileged access within Innovate UK and gave UCL a distinctive position amongst its peers.

j.   In 2020, UCL had supported 116 SMEs across a range of sectors and supported 42 more through the Covid-19 pandemic. UCL had formed 13

international partnerships and 7 new products/services had been brought to market. Some £4million had been raised and 61 jobs created.

k.   Knowledge Transfer Partnerships (KTP): This was a national programme that offered collaborative R&D to address strategic challenges in a business or in other organisations.

l.   KTPs were geared towards SMEs although larger organisations could participate.

m. UCL was now the leading London Higher Education Institution (HEI) for KTPs.

n.   The I&E KTP Team worked with PIs, businesses and funders, through the application, submission, project set-up and delivery process and achieved a success rate of more than 80%.

o.   At UCL, the Bartlett Faculty of the Built Environment as well as the faculties of Engineering Sciences, Mathematical and Physical Sciences and Population Health Sciences currently participated in KTPs.

p.   The I&E KTP Team were looking for opportunities to grow the programme (t)2 (uni)16 (t

b. The Working Group was chaired by Dr Amelia Roberts, Vice-Dean (Enterprise), Institute for Education, and its membership included a cross section of UCL colleagues.
c. The Group held its first meeting yesterday with two further meetings scheduled for March and April.
d. The Group needed to analyse the data collected in terms of evidence of polices and structures in place across UCL as well as at faculty level

d. Further detail about the programme was available at:
    https://www.ucl.ac.uk/enterprise/students/develop-your-entrepreneurial-skills/entrepreneurship-training-doctoral-students-spero.
e. No other HEI was currently known to be offering entrepreneurship training for its doctoral students as an additional activity.
f. Some 192 researchers had engaged in the training in term one in 2020-21 session.
g. UCL was working with University of Manchester on an evaluation project for the Office for Students/Research England to monitor the programme and forming new start-ups. It was intended that the UCL Doctoral School would be involved in this work.

23.2. The following points were made in discussion:

a. It was considered that the while the number of students undertaking the SPERO programme had increased each year since 2018-19 session, it was low compared to the number of doctoral students at UCL.
b. The Students' Union would be able to send out communications about this training programme to research students again if needed.

24.1. The next meeting of Innovation and Enterprise Committee would be held on
                                   at   .

Ms Rachel Port
Secretary to Innovation and Enterprise Committee
April 2021