

Operations Committee

30 November 2023

MINUTES

Present: Aimie Chapple, Vice-President (Operations) (Chair)

Suzy Adcock, Jeremy Barraud, Mike Brown, Simon Buller, Sara Collins, Sarah Cows, Donna Dalrymple, Ian Dancy, Geoff Dunk, Helen Fisher, Clare Foyle, Marie Gallagher, Ian Galloway, Megan Gerrie, Dr Thea Gibbs, Claire Glen (Minutes 15-18), Tansy Jones, Natasha Lewis, Sian Lunt, David Pacey, Andy Smith (Minutes 10-14), Julie Smith, Thomas Turner, Julie Whetton, Rebecca Whitham.

In attendance: Daniela Amadio (for Claire Glen); Helen Bonneville, Director of Property and Asset Management (Minute 13); Paul Clark, Vice-President (Strategy) (Minute 16); Stephanie Esuola, Programme Director (Scheduling Transformation) (Minutes 12-13); Daniel Farrell, Director of Student Operations (Minutes 12-13); Laura Mackenzie, Project Manager (Academic Development) (Minute 16).

Apologies: Dr Paul Ayriss, Beth Beasant, Georgina Cade, Charu Gorasia, Lesley Houfe, Mary McHarg, Alice Mortlock, Ciaran Moynihan, Dr Kathryn Walsh, Donna Williamson.

Part I: Preliminary Business

10 MINUTES

- 10.1 The minutes of the meeting of 25 October 2023 [Operations Committee Minutes 1-9, 2023-24]

- 16.1 Open[redacted]s Committee considered the second periodic Strategic Plan Progress Report, which was due for submission to Council on 11 December prior to publica[redacted]n.
- 16.2 The methodology of the report itself was under ongoing development, with future itern[redacted]s expected to place greater emphasis on the analysis of metrics and KPI data. It was noted however that the use of narrative would also be an important element in dem[redacted]nstrating impact.
- 16.3 The next report would be developed in May for publica[redacted]n in July. Open[redacted]s Committee requested that information on the timeframe for that process be included in the next agenda for information, to enable the submissi[redacted]n of timely feedback to inform the narrative.

Ac[redacted] Project Manager (Academic Development)

- 16.4 Members flagged the importance of the discussion on Shape to the community over the coming m[redacted]nths. The Vice-President (Strategy) team would be available to a[redacted]tend Faculty Executive meetings to discuss this 4n request.

17 MODERN DAY SLAVERY STATEMENT 2022-23 (Paper 2-07)

- 17.1 Open[redacted]s Committee reviewed the statement and considered the changes made since the previous year. Members noted the need for addi[redacted]nal work to an element of the sustainability trnining.
- 17.2 Members flagged the issues arising from individual purchases made by purchase card holders. This would be considered further.
- 17.3 Open[redacted]s Committeee endorsed the Modern Day Slavery Statement for signature by the Prov[redacted]st, subject to prior approval by the Director of Legal Services.

Part III: Other Business for inf[redacted]mation or approval

18 DATE OF NEXT MEETING

- 18.1 25 January 2024 at 10am.

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