

Work Health and Safety Committee

Friday 3 March 2023, 10.05am

Minutes

Present Members:

Mr Andy Smith, Convenor

Miss Hayley Boakes

Ms Sandra Bond

Dr Theo Bryer

Mrs Sonia Buckingham

Dr Alun Coker

Mr Adrien Cooper, Chair, Infrastructure Safety Sub-Committee

Miss Donna Dalrymple, Chief People Officer

Mr Ian Dancy, Deputy Convenor

Mrs Joanne English

Mr Simon Galloway

Dr Rachel Hadi-Talab

Mr Keith Harvey

Mr Damian Johnson

Mrs Portia Lamb, Head of Safety Governance and Risk

Ms Denise Long, Director of Student Support and Wellbeing

Professor Ivan Parkin, Chair, Chemical Safety Sub-Committee

Dr Kerstin Sander, Chair, Radiation Safety Sub-Committee

Dr Patrick Ward, (Interim) Executive Director of Health and Safety

Dr Robert Wilson

Attendees:

Mr Mark Greaves

Ms Becca Neaves-Cummings

Mr Danny Patel

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Mrs Danielle Swanson

Mr Mitesh Vagadia

Apologies:

Mr Deniz Akinci

Mr Max Hill, Director of Workplace Health

Mr Henry Killworth

Mr David Ladd

Mr Muhammad Mehmood

Ms Deb Nichols

Ms Tracy Pearmain

Mrs Eira Rawlings

Part I: Preliminary Business

29 Membership

29.1 Dr Kerstin Sander had replaced Professor Erik Arstad as the Chair, Radiation Safety Sub-Committee (RSSC); Ms Deb Nichols had joined the Work Health and Safety Committee (WHSC) as appointed member for the Students' Union.

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next academic year. The Chair, ISSC anticipated that by the start of the next academic year there would be remodelled fire safety videos available on lecterns in every teaching space. The Convenor added that the timetable scheduling initiative would also include fire evacuation.

- 31.3 Regarding minute 20.4: the Deputy Convenor to locate a suitable room for rest and eating/drinking facilities for staff at the Institute of Education and agree a short-term plan of action. The Deputy Convenor reported that a space had been found and adaptation work would be undertaken as a priority. This had been announced at a staff event at the Institute.
- 31.4 Regarding minute 22.2: the Chair, Chemical Safety Sub-Committee (CSSC) to raise with HR that departments' ex-staff members remaining in the HR data negatively affected the compliance statistics for mandatory training. Also students were categorised as non-compliant on becoming part-time staff but were unable to enrol for the training as staff. The Chief People Officer agreed to investigate further and report back to the next meeting.
- 31.5 Regarding minute 23.2: the Chair, CSSC to consult with the CSSC to refine the proposal that the wearing of PPE in laboratories be made mandatory. The (Interim) Executive Director of Health and Safety to be invited to the next meeting. The invitation had been issued; the meeting would be held on 6 March and an update provided at the next WHSC meeting.

Part II: Strategic Items for Discussion

32 Suicide prevention strategy and action plan (Paper 4-20)

- 32.1 A strategy and action plan to try to minimise deaths by suicide and attempted suicides within the UCL community was presented.
- 32.2 The Trade Unions commented that student advisers and tutors should be trained in mental health first aider skills. They would be the most likely to have dealings with a suicidal student awaiting further support.
- 32.3 The Deputy Convenor was willing to liaise with the (Interim) Executive Director of Health and Safety to see what practical assistance could be provided by Estates Division on campus to support the strategy.
- 32.4 It was agreed that the proposed strategy and action plan could be discussed at faculty health and safety meetingsait int)tgsap by E1(s)3.9 (t)esoMyt

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The meeting finished at 11.45am.

Jonathan Blackman