

## ACCESS TO MEDICAL REPORTS ACT 1988

This is a summary of your principal rights under the Act, which is concerned with reports provided for employment or insurance purposes by the Doctor who has been or is looking after you. You have three options:

**Option 1:** You may withhold your consent to an application for a report from a your Doctor.

**Option 2:** You consent to the application for the report and indicate that you do not wish to see the report before it is supplied. If you change your mind after the application is made and tell the Doctor in writing he/she will allow 21 days to elapse after such a notification so that you may arrange to see the report (if the report has not already been supplied before you changed your mind). Whether or not you decide to see the report before it is sent, you have the right to ask your Doctor for a copy of the report at any time up to 6 months after it was supplied, but he/she is entitled to make a charge for this.

**Option 3:** You may consent to the application, but indicate your wish to see the report before it is supplied. (You must make the necessary arrangements with the Doctor to see the report; it will not be sent to you automatically).

The Doctor will be informed that you wish to have access to the report and will allow 21 days for you to see it before it is supplied to the applicant. If the Doctor has not heard from you in writing within 21 days of the application for the report being made he/she will assume you do not wish to see the report and that you consent to its being supplied.

When you see the report, if there is anything in it that you consider incorrect or misleading you can request (but this request must be in writing) that the Doctor amends the report, but he/she is not obliged to do so. If the Doctor refuses to amend it you may:

- I. Withdraw consent for the report to be issued
- II. Ask the Doctor to attach to the report a statement setting out your own views
- III. Agree to the report being issued unchanged

**NOTE: The Doctor is not obliged to show you any parts of the report that he/she believes might cause serious harm to your physical or mental health or that of others, or show you information supplied by others without their permission. If this is the case, the Doctor will tell you if your access to the report is limited.**

You are advised to keep this note for future reference.