

# Excellence in Medical Education Awards (EMEAs)

## Guidance Notes for Administrator Application Form 2023-24

**Key Aspects of the Support of Student Learning**  
**Please select THREE of sections 1 – 6 to complete**  
**Team applications should also complete section 7**  
**Each section should be maximum 250 words**

### Job plans

For clinicians only – if relevant please state how much of your job plan is allocated to education.

Key area of activity	Information or evidence that <u>might</u> be presented in support of a claim for excellence
<b>1. Quality of teaching and/or facilitation of student learning:</b> approaches to teaching support that influence, motivate and inspire students to learn	Describe: your role in planning educational activities

	the satisfactory resolution of any issues arising on assessment day applying assessment strategies that foster student learning
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**4. Student support and guidance:** evidence of your contribution to student support and pastoral care

Provide evidence of your involvement in: